

RICHMOND TOWNSHIP
SPECIAL MEETING OF THE BOARD OF TRUSTEES

7812 S. RT 31 RICHMOND, IL

September 25, 2024

7:30 pm

PRESIDING: Supervisor Ron Kay

PRESENT: Trustees, Scott Freund, Kosta Iftica, Kara Lotz, Tracy Dickens

ALSO PRESENT: Clerk Tammy Kay, Highway Commissioner Chris Gumm

ABSENT: Assessor Patricia O’Neill

R. Kay called the meeting to order at 7:31 pm, with the Pledge of Allegiance recited by all.

ROLL CALL: Freund, Iftica, Lotz, Dickens and R. Kay were present. Quorum established.

PUBLIC COMMENTS: None

CORRESPONDENCE: FOIA from Patricia O’Neill regarding salaries of Diana Benitez, Administrative Assistant and Senior Transportation Drivers.

UNFINISHED BUSINESS: Gumm gave a power point presentation describing the duties of the Road Commissioner, salaries of Road Commissioners in McHenry, Lake, Dupage and Kane Counties, salaries of McHenry County townships with similar miles of roads, CPI, tax levy projections, examples of percentages of real estate taxes paid to Richmond Township, and recommended salary amount of;

2025-\$70,000

2026-\$74,000

2027-\$76,000

2028-\$76,000

Patricia O’Neill sent an email explaining her absence and a recommended salary amount of \$65,000 year 1 and a 3% increase a year for years 2, 3, and 4.

NEW BUSINESS: Iftica gave the board a 16-page packet with an in-depth explanation of figures. He compared EAV, CPI, and PTELL figures and explained the computing process. The packet showed comparison salaries of McHenry County Township’s elected officials. The information was gathered through FOIA, phone calls and internet research. Iftica stated it was his intention to run for Richmond Township Assessor in the upcoming election.

Supervisor Kay gave the board a copy of page 319 from the Township Officials of Illinois Laws & Duties Handbook, revised 2022, which explains the “Road Commissioner salary, (not exceeding 50%) may be paid from the corporate road and bridge fund or the permanent road fun if approved by the township board and highway commissioner,605 ILCS 5/6-207.” The board was in favor of the 50% salary from the road district, Commissioner Gumm was not.

Supervisor Kay gave the board a copy of page 28 from the Township Officials of Illinois Laws & Duties Handbook, revised 2022, in reference to the Assessor's Office, which states "the township board shall provide the office and storage space, equipment, office supplies, deputies and clerical and stenographic personnel, and other items as are necessary for the efficient operation of the office. 35 ILCS200/2-80." He stated he has explored putting a 30 'x 30' addition on the township building. He met with Condon & Associates to discuss fees to create architectural drawings, bid specs, and to discuss legal requirements requiring fire suppression, (not required unless over 5,000 sq. ft) septic set back, etc. He stated the addition idea has been discussed for over a decade and believes that if large raises are given out, the addition will not be affordable. Gumm stated the Road District would be interested in purchasing the Township Office building, allowing the Township offices to be relocated. Overall consensus was that renting/buying a new building was not fiscally responsible.

Gumm discussed compensation suppression in regards to lower ranking employees earning more than department heads. He mentioned Diana Benitez, the Administrative Assistant, and her salary and a previous raise. R. Kay stated the salary was set before he took the office of Supervisor and only 1 other person makes less than he does, but he wasn't going to complain, as elected officials are part time and not employees.

Discussion ensued regarding recommendations for salaries, which included duties/responsibilities, fiscal responsibility to the public, the Assessor office hours of 9-3 Mon-Thur. (24 hours week) and Highway Commissioner stating he averages about 30 hours per week.

Dickens moved to accept the elected official annual salaries as shown, seconded by Freund and passed with Freund, Iftica, Dickens, and R.Kay voting yes and Lotz voting no.

Supervisor-

April 2025-March 2026-\$20,000.00

April 2026-March 2027-\$20,000.00

April 2027-March 2028-\$20,000.00

April 2028-March 2029-\$20,000.00

Clerk-

April 2025-March 2026-\$6,000.00

April 2026-March 2027-\$6,000.00

April 2027-March 2028-\$6,000.00

April 2028-March 2029-\$6,000.00

Road Commissioner-

April 2025-March 2026-\$66,500.00

April 2026-March 2027-\$67,830.00

April 2027-March 2028-\$69,186.00

April 2028-March 2029-\$69,186.00

Assessor-

Jan.2026-Dec.2026-\$60,000.00

Jan.2027-Dec.2027-\$60,000.00

Jan.2028-Dec.2028-\$60,000.00

Jan.2029-Dec.2029-\$62,000.00

Trustees-

April 2025-March 2026-\$1,200.00

April 2026-March 2027-\$1,200.00

April 2027-March 2028-\$1,200.00

April 2028-March 2029-\$1,200.00

Resolution 2024-1 Setting Compensation of Township Officials for the Four-Year Term Beginning April 1, 2025 will be presented at the regular October 9th, 2024 meeting for ratification.

There was no other business. Dickens moved to adjourn, seconded by Iftica and passed by unanimous voice vote.

10:22pm.

Township Clerk

Approved: _____