

RICHMOND TOWNSHIP  
REGULAR MEETING OF THE BOARD OF TRUSTEES

7812 S. RT 31 RICHMOND, IL

July 10th, 2024

7:00 pm

**PRESIDING:** Supervisor Ron Kay

**PRESENT:** Trustees, Scott Freund, Kosta Iftica, Kara Lotz, Tracy Dickens

**ALSO PRESENT:** Clerk Tammy Kay, Road Commissioner Chris Gumm, Administrative Assistant Diana Benitez, Assessor's office employee Victoria Harvey

**ABSENT:** Assessor Patricia O'Neill

R. Kay called the meeting to order at 7:00 pm, with the Pledge of Allegiance recited by all.

**ROLL CALL:** Freund, Iftica, Lotz, Dickens, R. Kay were present, quorum established.

**MINUTES:** Lotz moved to approve the minutes of the regular June 12, 2024 meeting, seconded by Iftica and passed with unanimous voice vote.

Iftica moved to approve the closed session minutes of the regular June 12, 2024 meeting, seconded by Lotz and passed with unanimous voice vote.

**PUBLIC COMMENTS:** none

**TREASURER'S REPORT AND PRESENTATION OF BILLS FOR APPROVAL:** R. Kay gave the report. Iftica moved to accept the Treasurer's Report, seconded by Dickens and passed with unanimous voice vote.

Township Warrant #24-7T in the amount of \$7,275.84 was presented. Freund moved to approve payment, seconded by Iftica and passed with Freund, Iftica, Lotz, Dickens and R. Kay voting yes.

Road District Warrant #24-7R in the amount of \$266,136.11 was presented. Iftica moved to approve payment, seconded by Dickens, and passed with Freund, Iftica, Lotz, Dickens and R. Kay voting yes.

**CORRESPONDENCE:** none

**REPORTS:**

**Supervisor:** R. Kay stated he has been researching General Assistance, the charges associated with using McHenry Township for processing clients, and the costs of processing clients in the Richmond Township office. He believes \$1,000 could be saved yearly by doing in house processing. Training is required. He also explained the General Assistance amount has

increased from \$315.00 to \$425.00. R. Kay stated that the TOI scholarship winner, Owen Weinfurtner came into the office to receive his plaque. R. Kay said he was a very polite young man.

**Road District:** Gumm gave 2 hand-out sheets. A letter from Operation Dropbox thanking the Township for participating with a combined total of 8,000 pounds of donations received, and a breakdown of the Village of Richmond, Kuhn Road asphalt project costs. He stated the bids received are twice the amount he would normally be charged and the Road District will not be participating in the project. The section of road within the Township, 300' per the village and 1,000' per Gumm, will be slated for repair in an upcoming project. He stated there has been very little communication between the Village of Richmond and the Road District regarding the project, and that he plans to attend the next Village board meeting.

**Assessor:** O'Neill was absent, office employee Victoria Harver gave the report. She stated the phones have been busy after assessments were mailed out. She said the Walgreens in Spring Grove will close at the end of 2024 and Scot Forge will build a 2-story building on the old Intermatic property.

**Clerk:** none

**Trustees:** none

**Senior Transportation:** R. Kay reported 81 rides were given last month, covering 1,294 miles, with \$375.00 in fuel costs. McHenry/Johnsburg was the most frequent destination. He said notification regarding the McHenry County Senior Grant is anticipated mid-July, and he has a power point ready for the interview process.

**Cemetery:** R. Kay stated he has been extremely busy with cemetery business. 4 purchase/burials have been closed and another 4 received just this week. He has created a worksheet for cemetery board members to mark progress on any project that is current, so each can see what has been done and what needs to be accomplished.

**UNFINISHED BUSINESS:** R. Kay reported all paperwork has been completed for the Illinois Funds Depository. He has been working with Gumm on possibly investing with the State Bank of the Lakes in Spring Grove. They have met with investment officials and are working on paperwork. After details are finalized, paperwork will be given to the township attorney for approval and then presented to the board by bank officials. R. Kay mentioned difficulties with the Chase Bank credit card and the hours spent on the phone trying to correct problems.

**NEW BUSINESS:** R. Kay stated he has completed the application for a grant from Northwestern Hospital.

**PUBLIC COMMENTS:** none

**CLOSED SESSION:** none

There was no other business. Iftica moved to adjourn, seconded by Lotz and passed by unanimous voice vote.

7:58pm.

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Township Clerk

Approved: \_\_\_\_\_